

GUIDELINES FOR RESEARCH DEVELOPMENT GRANTS 2019

1. Introduction

- 1.1 This grant seeks to support the development of early and mid career researchers and build their research capability, including the ability to secure external grant funding and publish in high quality journals.
- 1.2 The focus on the grant is on skill development, though other activities that develop the research profile of early career researchers may also be supported.
- 1.3 Provided that funds are available, there will be regular calls for Early Career Research Development Grants

2. Funding

- 2.1 Maximum funding requests of \$5000 will be considered
- 2.2 Funding is normally only available within the calendar year that it is awarded and cannot be carried forward, unless carry over has been approved as part of the application process.

3. Eligibility

- 3.1 This funding call targets early career and mid researchers who are at Levels A to C only.
- 3.2 Only academic staff with either a teaching and research, or research only, position and employed directly by the Faculty of Business, Justice & Behavioural Sciences may apply.
- 3.3 The objectives of the research grant must align with Faculty Research Area priorities.
- 3.4 Applicants may only have up to one (2) applications funded per calendar year.
- 3.5 Applicant must have submitted all final reports for previous awards

4. Budget Items

- 4.1 Grant funding **may** be used for:
 - Attending external workshops/training (eg ASCSPRI courses) and associated costs;
 - Specialist advisory services including statistical support or other CSU-delivered services;
 - Research infrastructure (eg software);
 - Supporting research collaboration;
 - Other activities that will build research capability.

4.2 Grant funding **may not** be used for:

- Teaching buy-out
- Conference attendance
- Pilot projects or data collection or analysis

5. Assessment Criteria

5.1 Quality of the grant proposal, including achievable outcomes;

5.2 Grant demonstrates value for money with a realistic budget;

5.3 Track record of the applicant;

5.4 Likelihood of the activity leading to a publishable outcome and/or to follow-up external grants and/or to future research collaborations; and

5.5 Alignment to CSU Research Narrative and Faculty research area objectives.

6. How to Apply

6.1 Completed application forms can be submitted to FoBJBS-RLO@csu.edu.au

6.2 Applications will be reviewed by a committee comprising three senior research academics and chaired by the Associate Dean Research with a recommendation given to the Dean.

6.3 The applicant will normally receive an outcome within six (6) weeks of submitting an application.

6.4 Head of School approval is required for your application, so please ensure the application and time allocation has been discussed with your Head of School prior to submitting your application

7. Reporting

7.1 A final report is to be submitted to FoBJBS-RLO@csu.edu.au using the template provided

7.2 The final report is due within one (1) month of the end of the grant period

Further information can be obtained by contacting either:

* **Professor Mark Morrison**, Associate Dean of Research – FoBJBS-ADR@csu.edu.au

* **Rebecca Penny**, Faculty Research Liaison Officer – FoBJBS-RLO@csu.edu.au or 02 6933 4849